



JOB TITLE: LIGHTING & SOUND SUPERVISOR

DEPARTMENT: PRODUCTION

REPORTS TO: PRODUCTION MANAGER

CONTRACT DATES: ASAP - June 30, 2022

CLASSIFICATION: FULL-TIME; SEASONAL; EXEMPT

ABOUT THE VIRGINIA STAGE COMPANY:

Virginia Stage Company (VSC) is a professional regional theater producing high-quality productions at the Historic Wells Theatre in downtown Norfolk, VA. Founded in 1978 by community members who had a deep desire to make theatre a part of the area's cultural life, VSC continues to enhance the artistic landscape of Hampton Roads with seven mainstage productions every season in addition to numerous education & community engagement initiatives. With an average annual attendance of 58,000+ people, VSC has drawn over 3 million patrons to downtown Norfolk in the past quarter century and is the leading theatre of note in southeastern Virginia. VSC has a reputation for creating engaging and highly inventive productions onstage and beyond the walls of the theatre, reaching a wider and more diverse audience. VSC's mission is to enrich, educate, and entertain the region by creating and producing theatrical art of the highest quality.

Virginia Stage Company strives for an inclusive work environment and actively embraces a diversity of people, ideas, talents, and experiences. We highly encourage people of color, individuals with disabilities, and other historically underrepresented groups in our community to apply.

GENERAL STATEMENT OF JOB FUNCTION:

A key position of the Virginia Stage Company, the Lighting and Sound Supervisor is primarily responsible for the execution of budgeting, engineering, and implementation of lighting, projections, and sound designs for each of Virginia Stage Company's productions and special events. Maintenance, repair, and organization of the lighting and sound equipment for both VSC productions and venue rentals are another key responsibility.

IMMEDIATE REPORTS:

- Electrician
- Sound Engineer
- Lighting, Projections/Video, and Sound Over-hire and Crew

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Management and Scheduling:

- Coordinate/Collaborate with designers and directors to implement their vision in a safe, timely, and budget friendly manner.
- Coordinate with the Production Manager and Technical Director to assure that each production is installed on time and within budget.
- Attend design and production meetings, technical rehearsals, and any other event as required by the Production Manager
- Coordinate with the Technical Director for assistance on rigging and/or structure needs while implementing the lighting, sound, and/or video plans set forth by the designers.

- Work with each production department supervisor to ensure a timely load-in of each production and/or event.
- Manage inventory and maintenance of all stock lighting, projection and sound equipment and systems.
- Oversee all lighting personnel for hang, focus, strike, and running of shows; including scheduling and training as needed on industry protocols and equipment.
- Oversee the implementation of projection & sound equipment for both shows and special events in the Wells Theatre including testing, maintaining, renting, and usage of projectors, speakers/monitors, microphones, etc.

Safety and Cleanliness:

- Oversee and manage routine inspection and maintenance of all lighting and sound equipment and systems/software.
- Maintains a clean and safe workspace for all personnel.
- Maintains organization of the Wells Theatre lighting and sound storage areas

JOB REQUIREMENTS:

Skills and Abilities

- Knowledge of current standard theatrical lighting practices in hanging, circuiting, and troubleshooting conventional and LED lighting fixtures.
- Proficiency with Lightwright
- Proficiency with a CAD program such as Vectorworks.
- Proficiency in programming with the ETC EOS family of consoles.
- Experience with building and wiring practicals and low voltage effects.
- Experience and comfort working at heights up to 60+ feet. (Grid deck is 62' above stage floor)
- Ability to read and interpret lighting and sound plots and accompanying paperwork.
- Ability to collaborate with designers and directors, while communicating expectations and progress promptly and accurately.
- Must be able to manage and coordinate multiple projects and tasks, maintain organization, and be detail oriented.
- Proficiency in programming and operation of QLab software
- Proficiency using both MacOS and Windows Operating Systems
- Experience with Dante Networking software, Yamaha Digital Consoles, and ClearCom Communication systems a must
- Working knowledge of other digital and analog audio consoles, equalizers, amplifiers, microphones, speakers, monitors, in-ear monitoring systems, projectors and video projection systems, cabling, wiring, and audio/video recording and editing.
- Ability to read and interpret paperwork; including sound plot, signal flow, processing, cueing notes and cue sheets to document productions.
- Working knowledge of digital and analog audio consoles, equalizers, amplifiers, microphones, speakers, monitor, in-ear monitoring, projectors and video projection systems, cabling, wiring, and audio/video recording and editing.

Education and Experience

- Minimum Bachelor's Degree in related field or equivalent experience
- Minimum 2 years experience in a supervisory role
- While not required, experience with ETC Foundation Rigging Control and Unison Paradigm software and controls is a plus.

Physical Demands and Work Environment

- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
- Must be able to lift 50+ pounds unaided and in repetition.
- Frequent standing, walking, bending, frequent use of hands, stooping, and heavy lifting may also be required.
- Vertical ladders and safety harness required for working in the grid
- 40 expected work hours per week, with hours expected to increase closer to the opening of a show.
- Night & weekend calls expected for Load-Ins, Strikes, Tech and show needs as needed

COMPENSATION:

Weekly salary for this position is \$700-740. Employment also includes paid time off, medical coverage with modest employee share, parking, and other benefits.

To apply submit your cover letter, resume, and references to:

employment@vastage.org

Please use "LS Supervisor" followed by your name in the subject line